

MINUTES OF MEETING OF BOARD OF PUBLIC WORKS OF FEBRUARY 9TH, 1933.

The Board of Public Works met in the offices of the Governor, Annapolis, on Thursday, February 9th, 1933.

Present:

Albert C. Ritchie, Governor.
Wm. S. Gordy, Jr., Comptroller.

The Comptroller took up with the Board the question of the method of handling money received from insurance companies in settlement of claims for losses sustained by fire at the 5th Regiment Armory, Baltimore, in August 1932 and January 1933. It was desired to know whether General Reckord should be given authority to expend this money or whether obligations to be incurred in connection with restoring the Armory should first be passed upon by the Board of Public Works.

The Governor stated he thought General Reckord should be present at the meeting at which this question would be settled, and at his suggestion it was decided to defer consideration of the matter until the Adjutant General could be present. The Governor stated he would ask General Reckord to come to Annapolis on Wednesday, February 15th, at which time the meeting of the Board will be held, and the matter discussed and decided.

The Secretary read the enclosed letter from the University Hospital, which received the consideration of the Board.

UNIVERSITY HOSPITAL

January 18, 1933

Mr. J.O. McCusker, Secretary,
Board of Public Works,
Office of Comptroller,
Treasury Department,
Annapolis, Maryland.

Dear Sir:-

Referring to your letter of January 12th regarding our schedule of accounts transferred from Accounts Receivable to Profit and Loss, as of September 30th, 1932, totaling \$4,514.05--we are returning the list with the last known address included, as requested by you.

By way of explanation, we desire to advise you that the heading on this list is descriptive of our requirements for charging off an account--that is,

The account must be more than one year old -
Determined uncollectible by the hospital collector -
Determined uncollectible by the Attorney
General's Office -

Of the accounts included in this schedule, the following had been referred to the Attorney General's Office by us as the circumstances in connection with these accounts indicated that there was a possibility of his being able to help us:

Alexander Bowen	Elizabeth Beehler
Betty Mitchell	Malcolm Revkin
John Leonard	Arklee Winomak

Our method of handling delinquent accounts is to mail the usual statement the first month or two the account is open--this statement being followed by not less than four letters from this office urging payment, and when our efforts seem to be valueless, we usually refer the account to Mr. Frank Engers, attorney, 216 E. Lexington Street, Baltimore, who limits his activities to the collection of overdue accounts, supplementing the usual letter campaign by a staff of collectors who endeavor to make personal contact with the debtor. He also continues in his office the list of accounts which have been placed with him, and from time to time makes additional effort on those accounts which at the time of original following appear hopeless.

Trusting that this information is that desired by the Board of Public Works, we are

Very truly yours,
UNIVERSITY HOSPITAL

/s/ W.V. Maconachy
W. V. Maconachy,
Ass't. Superintendent.

In view of the fact that serious efforts had already been made to collect the accounts in question, it was decided that any further action by the Board to effect collection of any of the items would doubtless prove fruitless, and the Hospital should receive the necessary authority to write off the accounts on its books.

The following letter from the Board of Welfare was read and considered:- ~~The Board approved~~

BOARD OF WELFARE

February 4th, 1933.

Mr. Joseph A. McCusker, Secretary,
Board of Public Works,
Annapolis, Maryland.

Dear Mr. McCusker:

We are asking your approval for the following contract:

MARYLAND PENITENTIARY

Garner & Garvey - Heating contract in the sum of \$11,300.
Central Electric Co. - Electric contract in the sum of \$2,847.

Both these contracts were awarded to the lowest bidder in accordance with plans and specifications and recommendations of the engineer of this Department. Payment to be made from the Loan Construction Funds.

MARYLAND HOUSE OF CORRECTION

Maryland Steel Products Co. - Contract for reinforced steel in the sum of \$1,551.00

Henry A. Kries & Sons Co. - 10 H.P. Marine boiler in the sum of \$483.28.

These awards were made to the lowest bidder in accordance with plans and specifications of the engineer of this Department.

Very truly yours,

.s. Robert D. Case.
Secretary.

RDC/H

The Board approved the contracts entered into by the Board of Welfare as outlined in the foregoing letter.

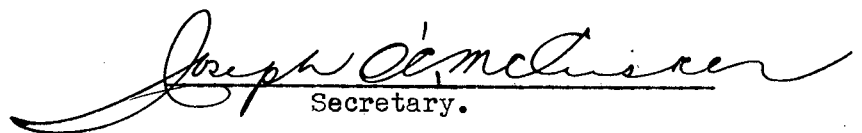
The Secretary brought to the attention of the Board the fact that authority had previously been given to Spring Grove State Hospital to transfer from the appropriation for the building of the Power House for work on the Criminal Insane Building, the sum of \$1,087.00 to take care of an estimated deficit in the account for the latter work. Upon completion of the work it was found the deficit amounted to \$1,512.82. A letter received from Spring Grove State Hospital asked approval to the expenditure of the additional amount.

The necessary approval was granted.

The Board approved a lease between the State Bank Commissioner and the Union Trust Company for the rental of offices numbers 301 to 311, inclusive, on the third floor of the Union Trust Building, Baltimore, for the use of the State Banking Department for a term of four years, commencing on the first day of March, 1933, at a rental of \$6,600.00 per annum, payable in equal monthly payments of \$550.00 on the first day of each and every month.

The lease for the quarters occupied by the State Bank Commissioner to March 1st, 1933 was cancelled in connection with the execution of the new lease.

There being no further business the meeting adjourned.


Secretary.